

NATIONAL HOSPITAL ABUJA

(PROCUREMENT AND TENDER DIVISION)

Plot 132 Central Districts (Phase II) Garki, Abuja

INVITATION TO TENDER (TECHNICAL AND FINANCIAL BID) FOR 2018 CAPITAL PROJECT NATIONAL HOSPITAL ABUJA

(1.0) In line with the guideline and provision of the Public Procurement Act 2017, The National Hospital, Abuja intends to execute the approved Capital Project in the Year 2018 and hereby invites competent, experienced and reputable Companies to submit technical and financial bid after the obtaining the Tender documents from the Tender's Division, National Hospital, Abuja.

(2.0) PROPOSED PROJECT:

Lot Three (B) Slight Dredging

Lot Four: Medical Equipment

Lot Five: Computer Hardwares

(3.0) PRE-QUALIFICATION MANDATORY REQUIREMENTS:

Interested Companies are required to Submit the following documents with their written application:

- (i) Evidence of registration with Corporation Affairs Commission by inclusion of Certificate of Incorporation.
- (ii) Evidence of current Tax Clearance Certificate for the last three (3) years **valid till 31 December, 2018.**
- (iii) Company's Audited Accounts for the last three (3) years-(2015, 2016, 2017)
- (iv) Evidence of compliance with the Pension Reform Act, 2014 by inclusion of Pension Clearance Certificate **valid till 31 December, 2018**
- (v) Evidence of compliance with the Industrial Training Fund (ITF) Amendment Act 2011 by Inclusion of ITF Compliance Certificate valid till **31 December, 2018.**

- (vi) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate **valid till 31 December, 2018.**
- (vii) Evidence of registration on the Bureau of Public Procurement (BPP) Database of Contractors, Consultants and Service Provider by inclusion of Interim Registration Report (IRR).
- (viii) Detailed company Profile to Include Memorandum and Article of Association.
- (ix) Evidence of financial capability to execute the project including Reference Letter a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed.
- (ix) Current Sworn Affidavit that:
 - (a) The Company is not in receivership, insolvent or bankrupt
 - (b) None of the Directors of the company has been convicted in any Court for any criminal offence including fraud and financial impropriety
 - (c) No Officer of National Hospital Abuja or the Bureau of Public Procurement is a former or present Director, Shareholder or has any pecuniary interest in the Company
- (x) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(4.0) ADDITIONAL REQUIREMENTS

LOT THREE (B)

- (i) Evidence of three (3) similar projects executed in the past five (5) years with the sum of N100 Million and Above
- (ii) List of Equipment and Technology Capacity
- (iii) Evidence of experience in similar jobs including Letters of Awards and Completion Certificates.

(iv) List of Key Personnel with Curriculum Vitae to be deployed for the project including copies of Academic/Professional qualifications (e.g COREN, QSRBN, ARCON, CORBON, ICAN ANAN, etc).

LOT FOUR & FIVE

(i) Evidence of Dealership or Manufacturer's Authorisation in accordance with the approved policy.

(ii) Bidders should have a service location in the country and /or a resident maintenance engineer for complex equipment.

(iii) Detailed information on maintenance schedule as recommended by the manufacturer.

(iv) Warranty Period.

(v) Maintenance and user Training on the use of equipment where necessary.

(5.0) COLLECTION OF BID DOCUMENTS:

Interested companies are to collect the Standard Bidding Document (SBD) from the Tenders Office (Room D.O.14) on evidence of payment of a non-refundable fee of N 10,000.00 per Lot, paid into National Hospital Abuja's Remita account in any commercial bank.

(6.0) SUBMISSION OF DOCUMENTS:

Completed tenders documents must be neatly bound and sealed in two separate envelopes clearly marked, at the top right corner of each of the envelopes with the title of the project. E.g. Technical Bid for Lot 4: Medical Equipment and Financial Bid for Lot 4: Medical Equipment. Both envelopes shall then be put in a larger envelop clearly marked at the top right corners as Technical & Financial Bids for: **name of Lot for which a company is bidding and address to:**

The Chief Medical Director

National Hospital

Plot 132 Central District (Phase II)

P.M. B. 425 Garki Abuja.

and drop in the Tender Box in front of the Chief Medical Director's Office to reach him **on or before 12 Noon, on 24 October, 2018.**

(7.0) OPENING OF BID

The envelopes containing the Technical Bid documents shall be open at 12:00 Noon on the same day at the Conference Hall (Trauma Centre), National Hospital, Abuja and representatives of interested Companies and the general public are invited to witness the exercise. Please, ensure that you sign the Bid Submission Register in the office of the Chief Medical Director as the National Hospital Abuja will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the "AD/(Procurement)" on e- mail: ogbetitus@yahoo.com

Please note that only Companies that are successful in the pre-qualification exercise shall have their financial bid open.

(8.0) GENERAL INFORMATION:

- (i) Bids must be in English Language and signed by an official authorised by the bidder;
- (ii) Bids submitted after the deadline for submission would be returned un-opened;
- (iii) Bidders should not bid for more than two (2) Lot;
- (iv) All costs will be borne by the bidders;
- (v) All pre-qualified bidders will be contacted at a later date for financial bid opening while bids of unsuccessful bidders will be returned un-opened;
- (vi) The National Hospital Abuja is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

(9.0) DISCLAIMER;

The advertisement is published for information and invitation only. The entity will not be responsible for any cost or expenses incurred by any interested party/parties in connection with any response to this invitation and or other preparation or submission of the bids.

SIGNED

(MANAGEMENT)